



CITY OF SAN JOSE, CALIFORNIA

Office of the City Clerk
200 East Santa Clara Street – Wing, Second Floor
San José, California 95113
Telephone (408) 535-1260
FAX (408) 292-6207

LEE PRICE, MMC
City Clerk

NOTICE OF VACANCIES

CITY OF SAN JOSE

ELECTIONS COMMISSION

DEADLINE TO APPLY: Monday, September 29, 2008

The San José Elections Commission is accepting applications for appointment to the attorney representative on the San José Elections Commission. The San José Elections Commission monitors compliance with all campaign and ethics ordinances in the San José Municipal Code. The Commission reviews and investigates allegations of violations of the Code and makes recommendations for enforcement action where appropriate. The Elections Commission also makes recommendations to the Council with regard to campaign and ethics regulations and policies. The San José Elections Commission (Commission) is charged under Chapter 12.04 of the San José Municipal Code to investigate complaints alleging violations of Title 12 of the San José Municipal Code and take enforcement action. Formal regulations are adopted by the City Council to ensure that all interested parties are apprised of and understand the procedures by which a fair hearing will be conducted.

Currently, there is one vacancy on the Commission for an unexpired term ending March 1, 2009. Applicants must be registered voters in the City of San José and if appointed and must remain so throughout the term of office. While serving on the Commission, no member can hold any other public office nor publicly endorse any candidate for City office or engage in any political or campaign activity on behalf of any candidate for City office. Further, no member can participate as a candidate in any election to public office for a period of one year before and after tenure on the Elections Commission.

All applications received by the deadline will be submitted to the Mayor and Councilmembers who will notify the City Clerk as to whom they would like to interview. Applicants receiving four or more such indications of interest will be notified and asked to appear during a regular or special Council Meeting to be interviewed by the Mayor and Council. Interviews are scheduled for Tuesday, October 14, 2008 from 1:00 p.m. to 2:30 p.m. at City Hall. Applicants must receive a two-thirds vote of Council (8 votes) to be appointed to serve on the Elections Commission.

Dated: September 2, 2008



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NOTICE OF VACANCY

CIVIL SERVICE COMMISSION

DEADLINE TO APPLY: Monday, September 29, 2008

The Office of the City Clerk, on behalf of the San José City Council, will be accepting applications until **Monday, September 29, 2008 at 5:00 p.m.** for an appointment to the Civil Service Commission. The Civil Service Commission makes recommendations to the City Council and the City Manager and conducts investigations concerning the administration of personnel in the Classified Service. The Commission acts as an administrative hearing body for appeals of personnel decisions affecting City employees and applicants. It reviews and recommends changes to Civil Service regulations, and it appoints the members of the City Council Salary Setting Commission.

There is one (1) position available on the Commission for an unexpired term ending November 30, 2011 and is for *an attorney-at-law, licensed to practice law in the State of California and has been practicing in the State of California for at least five (5) years.* The position must be held by a female. Civil Service Commissioners must be both residents and registered voters of the City of San José and must remain so throughout their term in office.

Appointment Process: Following posting of a Notice of Vacancy, all applications received by the deadline will be submitted to the Mayor and Councilmembers who, in turn, will notify the City Clerk as to whom they would like to interview. Applicants receiving four or more such indications of interest will be notified and asked to appear during a regular or special Council Meeting to be interviewed by the Mayor and Council. Interviews are scheduled for Tuesday, October 14, 2008 from 1:00 p.m. to 2:30 p.m. at City Hall. The applicant receiving six or more votes, or the highest number of votes over six, will be appointed to serve on the Commission.

Applications may be obtained online at www.sanjoseca.gov/clerk or may be picked up from the Office of the City Clerk, City Hall – Council Wing, Second Floor. If you would like additional information regarding the Commission, please call Nora Pimentel at (408) 535-1252.

Dated: September 2, 2008